

NRCS SCHOOL ADVISORY COUNCIL
Minutes October 9, 2014



ATTENDANCE:

TIME: 2:30pm

Principal: Lindsay Willow
Teachers: Elaine Munroe, Sarah Gates
Support Staff: Valerie Lenihan
Community rep: Diane Webber
H&S Rep: Sheila Ernst
Parent reps: Sheena Isenor, Wendy Harvey
Student reps: none

MINUTES: For May 20, 2014

Moved by: Diane

Seconded by: Elaine

To accept minutes with one correction – *Item 1 in Business Arising From Minutes should read school board not school board*; Motion carried.

CORRESPONDENCE:

None

BUSINESS ARISING FROM MINUTES:

1. **SAC Bylaws** – see new business
2. **Student Safety in Parking Lot** – Painting has been done in the parking lot; however, Lindsay does not feel that it is adequate; she has followed up with the school board; there is not a further commitment at this time to make further changes
 - At the time these minutes were typed further changes have been made to the parking lot which are more prominent and provide better safety notice

PRINCIPAL'S REPORT:

None

STUDENT REPORT – From Student Rep:

None

NEW BUSINESS:

1. **SAC Bylaws** – The following revisions are approved to the New Ross Consolidated Advisory Council Bylaws:

Article 1 – Membership

- 1.01 – Amend student membership to one member
- 1.04 – Add full-time requirement for conflict between parent and SSRSB employee
- 1.05 – Amend grade of student representatives to grade 5 to 8
- 1.10 – Amend that the student representatives will be chosen annually by teachers and school principal
- 1.11 – Remove section stating that students and teachers will be elected annually in September
- 1.14 – Add “Any member wishing to run for a second term of 2 or 3 years may do so, but no individual can serve more than 2 consecutive terms. Terms shall be as follows: Community member 2 years; teacher 2 years; support staff 2 years; parents 3 years”

- ADD ARTICLE 1.18 – In order to ensure that vacancies are staggered, a unanimous vote of SAC members can extend a member’s term up to one additional year. This is to be completed by anonymous vote.

Article 3 – Meetings

- 3.03 – Restate as “The council will hold a general meeting in October for any required elections.”
- 3.06 – Restate as “Individuals with concerns or who wish to make a presentation must submit a written request, detailing their time requirement and information to be delivered, at least 3 weeks prior to the meeting date. The SAC Chair, after consultation with SAC members, will contact the individual or group making the request within one week prior to the meeting date regarding the following:
 - Approval of request – accepted or denied
 - Date and location of meeting; will be granted at the next meeting date unless the agenda has been already set and cannot accept more requests
 - Length of time allocated

Exceptions to the above timelines may be made by the SAC.

Article 7 – Decision Making Process

- 7.08 – Revise the last statement to state “In the event of a tie, the sitting school principal will become the final voting member.”

Wendy will update the bylaws and send out with the minutes.

Terms of Current SAC Members

Valerie Lenihan – June 2015
 Elaine Freeman – June 2015
 Sarah Gates – June 2016
 Diane Webber – June 2015
 Sheena Isenor – June 2015
 Wendy Harvey – June 2014
 Sheila Ernst – June 2015

Lindsay will send out a notice for nominations for the vacant position for SAC. Wendy has reoffered for a second term. Notice will be sent on October 14th; nominations must be received by the end of the school day on October 23rd; parent vote will take place at parent/teacher meetings on October 29th.

Next SAC Meeting: November 4, 2014 @ 2:30pm **ADJOURNED:** 3:35pm